



# COMMONWEALTH of VIRGINIA

## Virginia Department of Health Office of EMS

Virginia EMS Officer I Syllabus – 2018 Virginia EMS Symposium

**Instructor:** Chris Vernovai, Virginia OEMS EMS Systems Planner

**Email:** [Chris.Vernovai@vdh.virginia.gov](mailto:Chris.Vernovai@vdh.virginia.gov)

**Instructor:** Jose Salazar, Loudoun County Deputy Chief of EMS and Training

**Email:** [Jose.Salazar@loudoun.gov](mailto:Jose.Salazar@loudoun.gov)

### Course Description

**Objective:** To provide students with entry-level training in company/departmental emergency medical services operations and administration at the first-line supervisory level. **EMS Officer I is intended to give the AIC (Attendant-in-Charge) the tools needed to successfully fill their role.**

**Learning Outcome:** Upon successful completion of this course, the student will be able to effectively manage human resources, community/public relations, EMS company/departmental organization and administration, including budgets, reports, incident pre-planning, public EMS education, safety, and emergency services delivery.

**Course Content:** Major topics covered in this course are: the role of the EMS Officer; facing compliance and accountability issues of the 21st century; recognizing and managing cultural diversity; safety/wellness; TQM; interfacing with the community and media at large; functional leadership; supervising EMS company/departmental operations; effective communications; introduction to EMS operations; incident management system(s) and managing multiple casualty incidents.

**Methods of Instruction:** Lecture, discussions, classroom exercises, case studies, audio/visual modules, observations, tests, examinations and completion of required skills.

### Course Participation:

- Come to course prepared to actively participate in discussions
- Complete the online video modules prior to the class sessions
- Complete all homework assignments
- Respect the beliefs, opinions, and values of other students
- Have an open mind about the issues being discussed

### **Attendance Policy:**

**100% attendance of the course and 100% of completion of homework is required.**

### **Prerequisites**

- Certification as a Virginia EMT, Advanced EMT, Intermediate, or Paramedic.
- Be a minimum of 18 years of age at the beginning date of the program.
- No corrective action from OEMS or OMD
- NIMS/IS 700, IS 800, IS 100, IS 200, or equivalent

### **Course Text**

Ward, Michael. Fire Officer Principles and Practice 3<sup>rd</sup> edition. Burlington, MA, 2015.

### **Evaluation**

- Assignments – 50%
- Activities – 50%

### **Academic Honesty**

We expect the highest standards of academic honesty. Academic misconduct includes cheating, plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student's academic performance or achievement; assisting others in any such act; or attempts to engage in such acts. Any incident of academic misconduct will result in the student being dropped from the course and the student's sponsoring agency being notified of the incident.